

Quarterly Report for Health Informatics Practicum

To be completed by the student every 30 hours of Field Work

Each student should plan to meet with their preceptor after completion of 30, 60, 90, and 120 hours of Practicum Experience work to review progress and plan future activities. This form should be completed by the student with input from the preceptor.

Scan this form and return to nsolomons@une.edu. Original signatures required.

Student Name:

Date:

Practicum Site:

Preceptor:

Hours Completed
to Date:

Anticipated Date
of Next Report*:

*Schedule a time to meet with your preceptor after finishing the next 30 hours

1. Describe and explain any changes to the goals, objectives, tasks, or schedule.

2. Describe the progress make toward your goals and objectives, including successes and challenges. Give specific examples of your activities for each goal, including any products developed (1 page maximum). Use the table on the next page.

Goals addressed this reporting period	Objectives addressed this reporting period	Activities completed this reporting period	Comments / Successes / Challenges

Student Signature
 Preceptor Signature

Date
 Date